

3.3" x 2.16" Standard BC (CMYK LAYER)



Bleed area: 3.46" x 2.32"

Extend your background to fill the full 'bleed area' – it'll make sure you don't end up with white edges when your Business Card is trimmed.



Trim: 3.30" x 2.16"

This is where we aim to cut your Business Card.



Safe area: 3.15" x 2"

Keep all the important bits of your design – text, logo, icons – inside this area. (Not your background – that still needs to run to the edges of bleed.)

Do

- Edit and save your file in **CMYK**.
We use ICC Profile: **coated GRACoL 2006**
- **Outline your text** before saving
(select all of the layers, click "type" in the menu, select "create outlines").
- Text and images? Save your file as a **PDF/x-1a**.
- Just a photograph? Save as a high resolution JPEG (only if there's no text at all).
- **Delete the artwork guidelines group layer before saving**

Don't

- Flatten your layers or image before saving – it'll reduce your print quality.
- Add additional bleed or print/crop marks to your files – just save your file to the size of this template.
- Save as a multiple page PDF – each design will need to be uploaded individually to **moo.com**

3.3" x 2.16" Standard BC (SPECIAL FINISH LAYER)



Bleed area: 3.46" x 2.32"

Extend your background to fill the full 'bleed area' – it'll make sure you don't end up with white edges when your Business Card is trimmed.



Trim: 3.30" x 2.16"

This is where we aim to cut your Business Card.



Safe area: 3.15" x 2"

Keep all the important bits of your design – text, logo, icons – inside this area. (Not your background – that still needs to run to the edges of bleed.)

Do

- Elements being printed in a special finish should be saved in **100% BLACK AND WHITE (COO MOO YOO K100)**
- If printing in foil (Gold, Copper, Silver) do not duplicate the design in the CMYK layer
- Edit and save your file in **CMYK**. We use ICC Profile: **coated GRACoL 2006**
- **Outline your text** before saving (select all of the layers, click "type" in the menu, select "create outlines").
- **Delete the artwork guidelines group layer before saving**

Don't

- Flatten your layers or image before saving – it'll reduce your print quality.
- Add additional bleed or print/crop marks to your files – just save your file to the size of this template.
- Save as a multiple page PDF – each design will need to be uploaded individually to moo.com